

WARREN COUNTY COMMISSIONERS MEETING
MONDAY AUGUST 7, 2023

Commissioners present for the meeting: Clay Andrews, Craig Greenwood, John Comer.

Also, In Attendance:

Public: Ben Dispennett, LEDO Director; Brenda Leak; Lyn Martin; Cheryl Clark; Kevin Howard, Lauren Granapini, Kyle Grimes, Alex Grimes, Glen Adams, Tom Witsmn, Albert Rasmussen.

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Charity Perigo, Chief Deputy Auditor; Ingrid Barce, County Attorney; Matt Herndon, Highway Superintendent; Jenny Hobough, Highway Department; Anthony Pruitt, Sheriff; Phil Astell, EMA Director; Sharon Hutchison, Council/Grant Writer (remote); John Kuiper, Zoning Director, Dr. Sean Sharma, Health Officer.

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
 - a. Removing Property Maintenance 31 LLC, UBO Van Pelt. John Comer made a motion to approve the agenda with a second from Craig Greenwood, all voted in favor.
 - b. Commissioner request information for Burke Spring and Janssen. Hobough and Herndon explained both invoices. Craig Greenwood made a motion to approve the July 17, 2023 Commissioner Meeting Minutes with a second from John Comer, all voted in favor.
 - c. Craig Greenwood made a motion to approve the July 17, 2023 – August 7, 2023 Accounts Payable Claim Dockets with a second from John Comer, all voted in favor.
 - d. Craig Greenwood made a motion to approve the July 21, 2023 payroll with a second from John Comer, all voted in favor.
 - e. Highway – Herndon stated the bridge crew 1 ton pickup needs replaced and is waiting for information from dealership. Possibly trade as has a value of \$11,000. Herndon explained the lease of the wheeled excavator is due with buyout of \$105,001 and would like to pay from Fund 1173. There was not much damage from storms other than some washouts. Greenwood inquired about Cemetery Road washed out. Herndon stated several road need work due to washouts. Clay Andrews made a motion to approve buyout of the wheeled excavator paying from MVH Restricted Leased Equipment seconded by John Comer, all voted in favor.
 - f. Property Maintenance – Clay Andrews called the Hearing to order. Barce inquired if there was anyone in attendance from 31LLC or Van Pelt. No one in attendance and no response from either party or letters were not signed received.
 - i. Cray – Kuiper stated work has continued to clean up the parcel. Photos of vehicles showing all are plated and current. Barce stated continue to work on removing brush. Grimes stated working is continuing at a slow pace due to work and weather. Barce inquired if a month would be enough time to finish. Grimes stated 2 months would be better. Clay Andrews made a motion to extend the Cray Property Maintenance for 60 days seconded by John Comer, all in voted favor. Barce stated Commissioners will review at the Oct 2, 2023 meeting.
 - ii. Thrower – Barce inquired if anyone is in attendance representing Thrower. No response from the public. Kuiper state he has had no response. Barce stated last letter gave 2 months to clean up the brush. Kuiper discussed removal of the home. Kuiper stated a car needs to be removed. Sheriff Pruitt will tag the car to get removed. Clay Andrews made a motion to tag the car for removal and release the Thrower Property Maintenance seconded by John Comer, all voted in favor.
 - iii. Dohle – Kuiper stated Dohle has made a good attempt to cleanup and parcel looks much better. Clay Andrews made a motion to release the Dohle Property Maintenance seconded by John Comer, all voted in favor.
 - g. UBO –
 - i. Morehouse Barce inquired if anyone is in attendance representing Morehouse. No response from the public. Barce inquired if any progress has been made. Kuiper stated parcel has not had any progress and is working on quotes to remove the house. Quotes will be presented at the next meeting. Clay Andrews made a motion to extend Morehouse UBO 30 days with bids approved at that meeting seconded by Craig Greenwood, all in favor.
 - ii. Van Pelt parcel was discussed. Barce explained in the paper 3 times then can have hearing to decide to do with property. In September. Discussed homes in pence. Clay Andrews closed the public hearing.
 - h. Albert Rasmussen Rezoning – Kuiper explained on July 18th Rasmussen requested a conservation area rezoned to ag in order for a home to be built. The board gave favorable recommendation for this rezoning. Kuiper explained this is conservation not a flood plain. John Comer made a motion to approve Ordinance # 2023-0807A granting the Rasmussen Rezoning request seconded by Craig Greenwood, all voted in favor.
 - i. BZA Board Appointment – Andrews explained interest from Brandon White to be on the BZA board. The board meets the evening of the 8th. Clay Andrews made a motion to appoint Brandon White to BZA board seconded by John Comer, all voted in favor.
 - j. SIHO Health Insurance Amendment, COVID Federal Changes – Weston-Hubner explained this is to change our insurance policy back to pre-public health emergency. Craig Greenwood made a motion to approve the SIHO Health Insurance Amendment seconded by John Comer, all voted in favor.
 - k. RAVE Information Setup – Discussed the need to guidance with administrating County information setup for RAVE which is a Ask each department head and employees phone numbers. Andrews stated each employee should be asked to give information. Code Red is still sending alerts. Commissioners decided the Human Resource Director will be administrator for RAVE.
4. Old Business:

- a. ~~Ordinance Establishing Forfeiture and Seized Assets Fund~~ – Craig Greenwood made a motion to approve Ordinance #2023-0807B Establishing Forfeiture and Seized Assets Funds seconded by John Comer, all voted in favor.
- b. St Vincent Tower MOU Convergence/Fire Tech – Tabled.
- c. 2023 Grant Writer Contract – Andrews stated discussion with concern to set office hours each month in the contract and change from Sharon Hutchison, Individual to Bactrian LLC. Commissioners decided to change to Bactrian LLC, Sharon Hutchison, coordinating with Human Resources to have hours in newsletter each month. Compensation will be paid quarterly at \$400/week and renew January 1 each year. Comer stated requirement for reporting of work and hours to the Commissioners. Clay Andrews made a motion to approve Grant Writer Service Contract with amendments seconded by Craig Greenwood, all in voted favor.

5. Department Head:


- a. Anthony Pruitt, Sheriff – Sheriff Pruitt stated Jail camera project work started Wednesday to Friday last week and cameras should be operational this week. Control board will be 2-12 months before installed due to wiring complexity of door locks, phones, etc. Dispatch has had a turnover with down 2 employees and looking to upgrade CAD system and this will be an additional cost. Anthony will get information and update the Commissioners. Deputy Needler stated the K-9 has been ordered and will be imported soon. Handler school will be a month long in Oklahoma and vehicle equipment will be ordered soon. The donations have supported the K-9 project to date.
- b. Phil Astell, EMA Director – Astell stated the sirens did not go off in West Lebanon or Pine Village during the storms last week but working on this currently.
- c. Matt Herndon, Highway Superintendent – Herndon stated the jail generator to be listed on GOV Deals this week.
- d. Robin Weston-Hubner, Auditor – Weston-Hubner presented an invoice from Huston Electric for review. Greenwood explained the invoice was for evaluation of the electrical to investigate the courthouse servers being included on the generator. The County will install individual battery backups in near future. Craig Greenwood made a motion to pay Huston Electric invoice of \$2,122.50 from Cumulative Capital Development seconded by John Comer, all voted in favor.
- e. Craig Greenwood, Commissioner – Greenwood explained Extension building issue with sewer drain line and presented invoice from Warrick Excavating for \$3,235.00. Additionally, the north side eaves need worked on and pad for new sign. Clay Andrews made a motion to pay \$3235.00 to Warrick Excavating from Custodial Building Maintenance Budget seconded by John Comer, all voted in favor.
- f. Clay Andrews, Commissioner – Discussion concerning the administration of RAVE. Clay Andrews made a motion for Human Resource Director administer RAVE and BAM seconded by John Comer, all voted in favor.

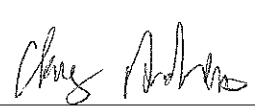
6. Public:

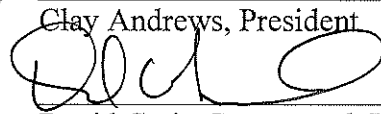
- a. Ben Dispennett, LEDO Director – Dispennett stated the JOINK Broadband Contract will be signed by JOINK and returned to Commissioners later this week. Aspects of the contract over 2000 passings in the county main trunk about 50% of the county in initial contract, of the 2000+ passings JOINK offers 100 feet from main line for free, about 1600 passings that would be free with this, there are programs to defer the cost over 100 feet. Entire project finished September of 2024. County will have 6 pairs of fiber for county use for 20 years. There is a 2-year price lock and negotiated price point for entire coverage area. County facilities broadband will be free for the next 5 years. Over the next 5 years, there is a probability of \$30-\$50 million in grants and JOINK will be ready to expand. Ice Miller has created a great contract protecting the county and final bill will be presented in future. Currently working toward 100% build out for the County in 5 years. Fiber install has begun in the County. Dispennett and Andrews are working with the READI group which includes 7 counties. Working on READI 2.0 and should have MOU in near future to represent more of the rural areas.

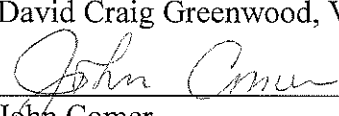
Next Commissioner meeting August 21, 2023 @ 8:30 a.m.

There being no further business John Comer made a motion to adjourn with a second from Craig Greenwood, all voted in favor.

ATTEST: 
Robin Weston-Hubner, Auditor


Clay Andrews, President


David Craig Greenwood, Vice President


John Comer